



RESOURCES

### BCE-MACH LLC - DIRECT DEPOSIT ENROLLMENT FORM

The undersigned hereby authorizes BCE-Mach LLC and its subsidiaries to make electronic funds payments via ACH to the named company's bank account. This authorization remains in effect for all BCE-Mach LLC subsidiaries, if available, until 30 days after written notice is received by BCE-Mach LLC from the named company requesting termination or changes.

**ALL FIELDS MUST BE COMPLETED BEFORE THE FORM WILL BE ACCEPTED**

Request Type: New Application  Request Change  Request Cancellation

Company Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email \_\_\_\_\_

Tax ID #: \_\_\_\_\_

Please complete the following information and attach a voided check below. If changing bank account and/or routing information, please fill in both previous and new banking information.

Previous Financial Institution Name: \_\_\_\_\_

Previous Routing Number: \_\_\_\_\_

Previous Account Number: \_\_\_\_\_

New Financial Institution Name: \_\_\_\_\_

New Routing Number: \_\_\_\_\_

New Account Number: \_\_\_\_\_ Account Type:  Business  Personal

ACH Format:  CTX (for business use only)  CCD

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_

### Attach Voided Check Here

Please send this form along with either  
A voided check or a letter from your bank on bank letterhead to:

BCE-Mach LLC  
Attn: AP/ACH  
PO BOX 20684  
Oklahoma City, OK 73156

A scanned copy (including check or bank letter) can be sent to  
[apbcmach@machresources.com](mailto:apbcmach@machresources.com)